

Mr BARBER Training Centre

P O Box 91121
Victoria St West St
Auckland CBD 1142

Phone: 09 9291152 099291150
Email: mrbarber@mrbarber.co.nz

Please read the instructions below carefully before you complete this enrolment form.

Statutory information statement for students required under section 234B of the Education Act"

The total costs and other financial commitments associated with the programme are as follows:

\$6500.00 Course Fees

\$ 900.00 Full Professional Barbers Tool Kit (this is not essential for success of the course but will enhance your training and employment prospects)T his may be purchased from Mr BARBER or the supplier of your choice

- There are no fees charged for student services provided by the establishment
- No governing members of the establishment have any material conflicts of interest.
- No governing member of the establishment has in interest` in any organisations in the education or immigration sector that provide goods or services to tertiary students.

The purpose of this enrolment form is to get from you the information we need to enrol you into a qualification at Mr BARBER Training Centre. We also need to collect information from you which is required by the Ministry of Education, Tertiary Education Commission and other Government agencies for statistical, registration and monitoring reasons. Please fill in the form properly by:

- Completing all sections of the form & signing the form.
- Printing your answers clearly in pen, or ticking the box or highlighting that applies for multi-choice questions.
- Attaching to the form Verified ID= Passport or Birth Certificate

A Check www.feesfree.govt.nz to see if you are eligible for fees free						
1	Name of the Qualification in which you wish to enrol in	NZ Certificate in Barber Skills L3			Office Use	
	Start Date for this period of enrolment:					
	Planned Finish Date for this period of enrolment:					
B PERSONAL DETAILS						
2	Print your full legal name: <i>Family Name</i>					
	<i>Given Name(s)</i>					
3	Preferred first name:					
4	If you have previously enrolled at this or any other tertiary institution under another name, what was that name?					
5	Preferred title:	<i>Ms</i>	<i>Miss</i>	<i>Mrs</i>	<i>Mr</i>	<i>Other (Specify):</i>
	Please highlight, circle or write your answer					
6	Date of birth:	_____		Gender:	<i>Male</i>	<i>Female</i>
7	If you have an a National Student Index number (also known as the "NSN" or NZQA Record of Learning number), please write it here:	_____				

<p>8</p>	<p>Citizenship and Residency: Please highlight, circle or write your answer</p> <p>You will need to supply evidence of residency status or citizenship by supplying a verified copy of Birth Certificate, Passport or Residency Document</p> <p>Please highlight, circle or write your answer</p> <p>Please highlight, circle or write your answer</p>	<p>Highlight the area which describes your citizenship. <i>New Zealand Citizen</i> NZL <i>Australian Citizen</i> AUS <i>Other</i></p> <p>If you answered "Other" please specify your citizenship and whether you are a New Zealand or Australian Permanent Resident : <i>Citizenship:</i> _____</p> <p>(For students with dual citizenship, specify the country of citizenship of the passport used to enter New Zealand.)</p> <p><i>New Zealand/Australian Permanent Resident:</i> Yes No</p> <hr/> <p>If you highlighted "Other" and you are <u>not</u> a NZ/Australian Permanent Resident, please also specify your fee/assistance status.</p> <table border="1" data-bbox="512 577 1463 996"> <tr> <td><i>NZAID student</i></td> <td>01</td> </tr> <tr> <td><i>International Fee-Paying Student (including people on current work visa)</i></td> <td>03</td> </tr> <tr> <td><i>Student on a recognised exchange scheme</i></td> <td>04</td> </tr> <tr> <td><i>Foreign research based post-graduate</i></td> <td>06</td> </tr> <tr> <td><i>Visiting military personnel, diplomatic staff or family, or persons associated with Antarctic programme</i></td> <td>08</td> </tr> <tr> <td><i>International on-shore PhD student</i></td> <td>09</td> </tr> <tr> <td><i>International student who is ITO off-job trainee</i></td> <td>12</td> </tr> <tr> <td><i>Refugee or protected person whose application for residence is being processed or a person who has made a claim to be recognised as a refugee or protected person and holds a valid temporary visa.</i></td> <td>13</td> </tr> </table> <p>During your enrolment in this qualification will you be resident in New Zealand or overseas? <i>In New Zealand</i> <i>Overseas</i></p> <p>If you are a New Zealand or Australian permanent resident, or an Australian Citizen, please specify in years and months how long you have resided in New Zealand with a residence class visa, or with Australian citizenship: Years: _____ Months: _____</p>		<i>NZAID student</i>	01	<i>International Fee-Paying Student (including people on current work visa)</i>	03	<i>Student on a recognised exchange scheme</i>	04	<i>Foreign research based post-graduate</i>	06	<i>Visiting military personnel, diplomatic staff or family, or persons associated with Antarctic programme</i>	08	<i>International on-shore PhD student</i>	09	<i>International student who is ITO off-job trainee</i>	12	<i>Refugee or protected person whose application for residence is being processed or a person who has made a claim to be recognised as a refugee or protected person and holds a valid temporary visa.</i>	13																																																								
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<p>9</p>	<p>Ethnicity: What ethnic group(s) do you belong to? Please highlight, circle or write your answer</p> <p>You may highlight up to three ethnic groups which apply to you.</p>	<table border="1" data-bbox="512 1220 1463 1854"> <tr> <td><i>NZ European/Pakeha</i></td> <td>111</td> <td><i>Filipino</i></td> <td>411</td> </tr> <tr> <td><i>New Zealand Māori</i></td> <td>211</td> <td><i>Cambodian</i></td> <td>412</td> </tr> <tr> <td><i>Samoan</i></td> <td>311</td> <td><i>Vietnamese</i></td> <td>413</td> </tr> <tr> <td><i>Cook Island Māori</i></td> <td>321</td> <td><i>Other Southeast Asian *</i></td> <td>414</td> </tr> <tr> <td><i>Tongan</i></td> <td>331</td> <td><i>Chinese</i></td> <td>421</td> </tr> <tr> <td><i>Niue</i></td> <td>341</td> <td><i>Indian</i></td> <td>431</td> </tr> <tr> <td><i>Tokelauen</i></td> <td>351</td> <td><i>Sri Lankan</i></td> <td>441</td> </tr> <tr> <td><i>Fijian</i></td> <td>361</td> <td><i>Japanese</i></td> <td>442</td> </tr> <tr> <td><i>Other Pacific Peoples *</i></td> <td>371</td> <td><i>Korean</i></td> <td>443</td> </tr> <tr> <td><i>British/Irish</i></td> <td>121</td> <td><i>Other Asian *</i></td> <td>444</td> </tr> <tr> <td><i>Dutch</i></td> <td>122</td> <td><i>Middle Eastern</i></td> <td>511</td> </tr> <tr> <td><i>Greek</i></td> <td>123</td> <td><i>Latin American</i></td> <td>521</td> </tr> <tr> <td><i>Polish</i></td> <td>124</td> <td><i>African</i></td> <td>531</td> </tr> <tr> <td><i>South Slav</i></td> <td>125</td> <td><i>Other *</i></td> <td>611</td> </tr> <tr> <td><i>Italian</i></td> <td>126</td> <td><i>Not Stated</i></td> <td>999</td> </tr> <tr> <td><i>German</i></td> <td>127</td> <td></td> <td></td> </tr> <tr> <td><i>Australian</i></td> <td>128</td> <td></td> <td></td> </tr> <tr> <td><i>Other European *</i></td> <td>129</td> <td></td> <td></td> </tr> </table> <p>* Please specify if "Other Pacific Peoples", "Other European", "Other Southeast Asian", "Other Asian" or "Other".</p> <p>_____</p>		<i>NZ European/Pakeha</i>	111	<i>Filipino</i>	411	<i>New Zealand Māori</i>	211	<i>Cambodian</i>	412	<i>Samoan</i>	311	<i>Vietnamese</i>	413	<i>Cook Island Māori</i>	321	<i>Other Southeast Asian *</i>	414	<i>Tongan</i>	331	<i>Chinese</i>	421	<i>Niue</i>	341	<i>Indian</i>	431	<i>Tokelauen</i>	351	<i>Sri Lankan</i>	441	<i>Fijian</i>	361	<i>Japanese</i>	442	<i>Other Pacific Peoples *</i>	371	<i>Korean</i>	443	<i>British/Irish</i>	121	<i>Other Asian *</i>	444	<i>Dutch</i>	122	<i>Middle Eastern</i>	511	<i>Greek</i>	123	<i>Latin American</i>	521	<i>Polish</i>	124	<i>African</i>	531	<i>South Slav</i>	125	<i>Other *</i>	611	<i>Italian</i>	126	<i>Not Stated</i>	999	<i>German</i>	127			<i>Australian</i>	128			<i>Other European *</i>	129		
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10	<p>Iwi:</p> <p>If you identified as New Zealand Māori in question 12, what is the name of your iwi (tribe or tribes) and rohe?</p> <p>You may enter more than one iwi. If you do not know your iwi, please enter "Don't Know".</p> <p>Please highlight , circle or write your answer</p>	<p>Iwi:</p> <p>Rohe (iwi home area):</p> <p>Iwi:</p> <p>Rohe (iwi home area):</p> <p>Iwi:</p> <p>Rohe (iwi home area):</p>	Office Use
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11	<p>Prior activity:</p> <p>Please highlight , circle or write your answer</p>	<p>What was your MAIN activity or occupation in New Zealand at 1 October last year You may tick only one box.</p> <table border="1"> <tr> <td>Secondary school student</td> <td>01</td> <td>Non-employed or beneficiary (excluding retired)</td> <td>02</td> </tr> <tr> <td>Wage or salary worker</td> <td>03</td> <td>Self-employed</td> <td>04</td> </tr> <tr> <td>University student</td> <td>05</td> <td>Polytechnic or Institute of Tech. student</td> <td>06</td> </tr> <tr> <td>House-person or retired</td> <td>08</td> <td>Overseas (irrespective of occupation)</td> <td>09</td> </tr> <tr> <td>Private training establishment student</td> <td>11</td> <td>Wānanga student</td> <td>12</td> </tr> </table>	Secondary school student	01	Non-employed or beneficiary (excluding retired)	02	Wage or salary worker	03	Self-employed	04	University student	05	Polytechnic or Institute of Tech. student	06	House-person or retired	08	Overseas (irrespective of occupation)	09	Private training establishment student	11	Wānanga student	12
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12	<p>Do you live with the effects of significant injury, long term illness, blood borne disease or disability? The information you supply is confidential.</p> <p>If "Yes", how would you describe your impairment, disability, or long term medical condition:</p>	Yes	No
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C ACADEMIC INFORMATION

13	<p>Secondary School:</p> <p>What was the name of the last secondary school you attended? State "overseas", if applicable.</p> <p>Secondary School: _____</p> <p>What was your last year at secondary school? _____</p> <p>What is the highest level of achievement you hold from a secondary school? Your highest achievement may be a "traditional" award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Achievement shows you how many credits you have. Tick only one box.</p> <table border="1"> <tr> <td>No formal secondary qualifications</td> <td>00</td> </tr> <tr> <td>14 or more credits at any level</td> <td>11</td> </tr> <tr> <td>NCEA Level 1 or School Certificate</td> <td>12</td> </tr> <tr> <td>NCEA Level 2 or 6th Form Certificate</td> <td>13</td> </tr> <tr> <td>University Entrance</td> <td>14</td> </tr> <tr> <td>NCEA Level 3 or Bursary or Scholarship</td> <td>15</td> </tr> <tr> <td>Overseas qualification (includes International Baccalaureate & Cambridge Exams) *</td> <td>09</td> </tr> <tr> <td>Other *</td> <td>98</td> </tr> <tr> <td>Not known</td> <td>99</td> </tr> </table> <p>* Please specify if "Overseas qualification" or "Other".</p> <p>_____</p>	No formal secondary qualifications	00	14 or more credits at any level	11	NCEA Level 1 or School Certificate	12	NCEA Level 2 or 6th Form Certificate	13	University Entrance	14	NCEA Level 3 or Bursary or Scholarship	15	Overseas qualification (includes International Baccalaureate & Cambridge Exams) *	09	Other *	98	Not known	99	Office Use
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14	<p>Tertiary Study:</p> <p>Please highlight , circle or write your answer</p> <p>Will this be the first year you have ever enrolled in a University, Polytechnic, Institute of Technology, College of Education, Private Training Establishment, or Wānanga either in New Zealand or overseas since leaving school? Do not include enrolments in STAR, community or hobby classes.</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/></p> <p>If you answered "No", please enter the name of the institution you studied at and year of your first enrolment.</p> <p>Name _____ Year _____</p>
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		If you have completed one or more tertiary qualifications enter the name of the highest level qualification.	
		<i>Name</i>	Level (if known)
15		What year do you expect to complete the academic requirements necessary to graduate from your qualification? <i>Year</i>	
D IRD NUMBER COLLECTION FOR STUDENT LOAN INTEREST WRITE-OFF			
16	Do you currently have or will you have a Student Loan this year? <i>No</i> Please go to the next section <i>Yes</i> Please enter your IRD number here (see below for more information on interest write-off) IRD number: other Interest Write-offs On 1 April 2006, legislation was introduced to make student loans interest free for borrowers living in New Zealand. Completing your IRD number is voluntary. This is requested so the Ministry of Education can share information with IRD regarding Student enrolments. If you choose to provide your IRD number on the enrolment form this will be included with your enrolment details and will be reported to the Ministry of Education. For more information on interest free student loans, visit www.ird.govt.nz/studentloans . Check www.feesfree.govt.nz to see if you are eligible for fees free		
E DOCUMENTATION			
17	To qualify as a domestic student , and so be entitled to the Government tuition subsidy or fees free you must be a citizen of New Zealand (including students from the Cook Islands, Tokelau, or Niue who have New Zealand citizenship) or a permanent resident of New Zealand or a citizen or permanent resident of Australia residing in New Zealand for 3 years. You must provide evidence of citizenship or permanent residency and to do so you must produce one of the following: <input type="checkbox"/> Birth certificate with place of birth stated as New Zealand, Cook Islands, Tokelau, or Niue. <input type="checkbox"/> New Zealand passport. <input type="checkbox"/> A statement of Whakapapa, including date of birth, countersigned by a kaumatua. <input type="checkbox"/> Certificate of citizenship or letter of confirmation. <input type="checkbox"/> Overseas passport with residency stamp. <input type="checkbox"/> Australian learners who are living in New Zealand must supply one of the following documents: birth certificate, Australian passport, or current a Returning Resident's Visa if you are an Australian permanent resident. You can bring the original documentation to the enrolment desk, alternatively please provide a certified copy. This means a photocopy of your original document, signed as being a true and accurate copy by a Justice of the Peace (JP), Barrister or Solicitor, Notary Public, Court Register or Deputy Registrar, Member of Parliament, Land Transport New Zealand, Public Trust, or local authority employee designated for this purpose. When a learner is in a remote community and unable to access a person listed in the Oaths and Declarations Act, a member of the New Zealand Police, school principal, minister of religion, or general practitioner is acceptable. Please note that your name, date of birth and residency as entered on this enrolment form will be included in the National Student Index, if not already registered, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see http://nsi.education.govt.nz/home.aspx .		
F CONTACT DETAILS			
18	Address and contact details:	<i>Permanent Address:</i>	<i>Term Time Address: (if different from permanent address)</i>
		<i>Post Code:</i>	<i>Post Code:</i>
		<i>Phone:</i>	<i>Email:</i>
Next of Kin:	<i>Name and address:</i>	<i>Phone:</i>	
		<i>Relationship to You:</i>	

DECLARATION

Privacy – Mr Barber Ltd collects and stores information from this form to:

- Manage the business of Mr BARBER Training Centre (including internal reporting, administrative processes and selection of scholarship and prize winners).
- Comply with the requirements of the Education Act 1989 and other legislation relating to maintenance of records and accountability for public funding.
- Supply information to government agencies and other organisations as set out below.

In signing this enrolment form you authorise such disclosure on the understanding that Mr BARBER Training Centre will observe the conditions governing the release of information, as set out in the Privacy Act 1993, the Education Act 1989 and other relevant legislation. You may see any information held about you and amend any errors in that information. To do so, contact Jacqui Spence 09 9291152 021795896

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires Mr BARBER Training Centre to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act which can be viewed on the Privacy Commissioner's web site: <http://www.privacy.org.nz/>.

Supply of Information to Government Agencies and Other Organisations

Mr BARBER Training Centre supplies data collected on this form to government agencies, including:

- The Ministry of Education.
- The New Zealand Qualifications Authority.
- The Tertiary Education Commission.
- The Ministry of Social Development (in relation to student loans and allowances) and Inland Revenue (student loans).
- Immigration New Zealand and the Ministry of Business, Innovation and Employment (for those who are not New Zealand citizens or permanent residents).
- Agencies who support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards).

Those agencies use the data collected from tertiary education organisations to:

- Administer the tertiary education system, including allocating funding.
- Develop policy advice for government.
- Conduct statistical analysis and research.

Your personal details (name, date of birth and residency) as entered on this form will be included in the National Student Index, if not already registered, and may be used in an authorised information matching programme with the New Zealand Birth Register.

The government agencies above may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government and for research purposes.

In handling data supplied by you on this form, the government agencies are required to comply with the provisions of the Privacy Act 1993.

When required by law, Mr BARBER Training Centre releases information to government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

Information collected on this form may be supplied to other educational organisations for the purpose of verifying academic records.

Fees – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. Mr Barber Training Centre policy on withdrawal and refund of fees may be obtained from the Enrolments Officer.

Rules & Regulations. Students must be clean and tidy when attending classes and wear closed toe shoes. Students are to be Drug and Alcohol free during classes. Drugs are not to be brought to the premises. Continued absenteeism will not be acceptable. Students must not remove any of the Training Centre's equipment or materials. If Rules and Regulations are broken. One oral warning will be given. A Mediation Session with the Mr. BARBER co-ordinator will be given for a second breach [or external mediation if necessary]. Finally a Written notice will be given and student placed on notice. If a further breach occurs, instant dismissal. Fees will be held in a Trust Account administered by Public Trust until seven days after the start date of the course in compliance with Section 236A. Education Act 1989 as amended by the Education Amendment Act

Withdrawal and refund policy

Fees will be held in a Trust Account administered by Public Trust until seven days after the start date of the course in compliance with Section 236A. Education Act 1989 as amended by the Education Amendment Act Refunds: This requirement protects the student if the student chooses to withdraw from the course or PTE within the timeframe set within section 236A of the Education Act 1989. Under s236A of the Act, students enrolling in courses of three or more months are entitled to a refund if tuition is cancelled in writing no later than eight days after the start date of the course, Tuition fees will be refunded less \$500.00

Rules – In signing this enrolment form you undertake to comply with the published rules and policies of Mr Barber Training Centre with regard to attendance, academic integrity and progress, conduct and use of information systems.

Identity - If you have supplied a National Student Index number on this enrolment form, and your NSI status is Active, you are deemed to have declared that you are the legitimate owner of the claimed identity.

Declaration – *I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.*

Signature

____/____/_____
Date

➤ **Please make sure that you sign your enrolment form above and include a verified copy of Passport, Birth Certificate or Residency** ◀

G ENTRY PROFILE		
<p>Mr BARBER Training Centre wishes to provide relevant and effective training. We collect information from students to help us do this. At the time of enrolment we collect information about what you were doing prior to enrolment. This is your "entry profile". Later we will collect feedback from you on what you think of our organisation and your experience of studying with us and, after you have finished your studies, we will collect information on your employment and further training.</p> <p>It would be appreciated if you could complete the questions below to provide us with entry profile data. The data is treated confidentially and we do not contact any organisations named by you.</p>		
19	Education and Training	<p><i>What is the most recent study you have done since leaving school?</i></p> <p>Name of Qualification: _____</p> <p>Where did you study the qualification: _____</p> <p>Did you complete this qualification: Yes No</p> <p>Did you study part time or full time: Part time Full time</p>
20	Employment	<p><i>What is the most recent employment?</i></p> <p>Did you work part time or full time: Part time Full time Not Employed</p> <p>Please highlight , circle or write your answer</p> <p>Position: _____</p> <p>Employer: _____</p>
21		<p><i>Why do you want to Train as a Barber?</i></p>

Declaration – I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete,

❖ _____ ____/____/____
Signature Date

- ❖ Please make sure that you sign your enrolment form Page 5 and Page 6 and **include a verified copy of Passport, Birth Certificate or Residency**
- ❖ [Verified by a JP or bring your evidence in for us to verify]
- ❖ Check online at www.feesfree.govt.nz to check if you are eligible for fees free